

Farnsworth Public Library
Board of Trustees Meeting, November 24, 2009

The meeting was called to order by Vice – President Ballestad at 7:10 P.M.

- I. Roll Call:** Present – Ballestad, Guse, Peterson and Asst. Director Hollihan
Absent - Bucheger, Lacourciere, Loberger, Young, Gilbert, Gering

- II. Minutes** of October 27, 2009 were approved as printed M/S/C Guse, Ballestad

- III. Director’s Report – presented by Asst. Director Hollihan**
 - a. Bills dated 10/17/09 in the amount of \$452.44 and 11/10/09 in the amount of \$2,400.02 were approved as presented. M/S/C Guse, Peterson
 - b. YTD Deposits were distributed
 - c. Asst Director Hollihan reported on wireless Internet users for September there were 23 users connected for 92 days of the month. For October their were 25 users for 89 connect days in the month
 - d. For the S.A.M. statistics in September people were on the library computers for a total of 9,517 minutes and 618 sessions. In October the total was 9,976 minutes for 668 sessions. The average amount for sessions for both months was 15 minutes.
 - e. 2 persons were banned from the library for repeat disturbances. Bans were each for a 1 month period

- IV. Committee Reports –**
 - a. Administrative – will be working on updating the employee handbook
 - b. Building and Grounds - none
 - c. Finance - none

- V. Correspondence**
 - a. LeBreck –HVAC quote – No one present at meeting from Building and Grounds Committee to share quote

- VI. Old Business** - none

- VII. New Business**
 - a. Five Year Plan – No one present at meeting from Building and Grounds Committee, will be put on next month’s agenda
 - b. Fire and Security Specs/Request for Bids - No one present at meeting from Building and Grounds Committee, will be put on next month’s agenda
 - c. 2010 Library Calendar – M/S/C Guse, Peterson for the library to be closed and for staff to have the following days off without pay – January 2, April 3, June 11, July 5, November 27, and December 31. Also the following days the library will be closed but staff will be paid – February 23 (OWLS replacing server, so will not have any computer access), April 28, 29 and 30 (WAPL Conference).
 - d. 2010 NFLS Grant – Video Collection Development – M/S/C Peterson/ Guse
The 2010 NFLS Grant will be used to purchase DVD replacements for worn out or damaged VHS titles that have a high circulation.

- VIII. Adjournment**
Motion to adjourn at 7:30 P.M. M/S/C Peterson, Guse

Respectfully submitted,
Amy Peterson, Secretary