

**Farnsworth Public Library  
Board of Trustees Meeting, January 27, 2009**

The meeting was called to order by President Lacourciere at 7:00 p.m.

- I. **Roll Call:** Present - Ballestad, Bucheger, Gilbert, Heiser, Lacourciere, Peterson and Director Murphy. Absent - Gering, Loberger, Young
  
- II. **Minutes** of the December 18, 2008, meeting were approved as written.  
M/S/C Ballestad, Bucheger
  
- III. **Director's Report**
  - A. Bills dated December 19, 2008, in the amount of \$1,705.27 and bills dated January 7, 2009, (to be taken from the 2008 budget) in the amount of \$85.09 and bills dated January 20, 2009, (to be taken from the 2008 budget) in the amount of \$35.22 and bills dated January 20, 2009 (2009 budget) in the amount of \$13,243.87 were all approved. M/S/C Peterson, Heiser
  - B. Library Deposits YTD report not available at this time.
  - C. Expenditures - \$3,420.36 carried over to the 2009 budget.  
(Director's note - The new Monday operating hours are working out well and there has been many positive and appreciative comments from the community.)
  
- IV. **Committee Reports**
  - Administrative - no report
  - Building and Grounds - no report
  - Finance - no report
  
- V. **Correspondence**
  - A. Received notice from the state that a "load weight test" must be conducted annually on the elevator. This will be in addition to the quarterly inspection and at an additional cost. Our current vendor, A-1, will also take care of this.
  - B. Blindauer Roofing Bill was for the following: \$132.13 to shovel, salt and plug in the heat tape; \$211.25 to clean gutters and downspouts.
  
- VI. **Old Business**
  - A. Board Meeting Schedule Change - 2nd reading, changing board meetings to the 4th Tuesday of the month and amending Article II, Section I, to reflect this change. Also remove statement about Thanksgiving to reflect the day change. Motion made by Bucheger and seconded by Ballestad to accept the changes. Motion carried.
  
- VII. **New Business**
  - A. Rules of Conduct and Unattended Children Policy  
Director Murphy reported that there have been behavior problems with some middle school students. The current **Rules of Conduct Policy** and **Unattended Children Policy** were reviewed and discussed, also the importance of contacting the police department when problems occur and notifying parents. Director

Murphy did contact and discuss this with Chief Carper and he agreed to support the library on this issue. Motion made by Gilbert, seconded by Peterson, to continue to enforce the existing policies with full board support, and, that Library Staff will determine if those patrons who do choose to violate said policies be denied access to the library, and that Library Staff will also determine the length of time of the denied access. Motion carried.

**VIII. Adjournment** at 7:56 p.m. M/S/C Gilbert, Bucheger

Respectfully submitted,

*Mary L. Heiser,*

Secretary

**Next meeting is Tuesday, February 24, 2009**