

## Farnsworth Public Library

Library Board of Trustees Meeting Tuesday, May 24, 2011.

President Lacourciere called the meeting to order at 7:03 PM

- 1, Roll Cal: Present: Bucheger, Gering, Guse, Gilbert, Lacourciere, Schroeder, Director Murphy  
Secretary Peterson will arrive at 7:40 PM Substituting as secretary, Schroeder
2. Approved April 26 Minutes M/S/C Gering, Gilbert
3. Director's Report & Updates
  - a. Approved Bills Submitted – April 26 and May 9 M/S/C Bucheger, Guse with two spelling corrections
4. Committee Reports
  - a. Administrative & Personnel: Director Murphy reported that Taylor Amell and Shelly Mocco have been hired as limited, part-time library clerks.
  - b. Building & Grounds: Approval to have Frank Votava will repair the concrete steps for \$100.00  
M/S/C Gering, Guse
  - c. Finance: Question was asked regarding a date of notification of library budget. No date has been set.
5. Correspondence: Wendy Spice received an e-mail regarding the new library sign's design.  
The Friends of Farnsworth will be dealing with this issue. Some discussion took place.
6. Old Business
  - a. Board Bylaws: The By-Laws of the Board of Trustees has been changed to read:  
**Item II Section 1 Regular Meetings** The monthly meeting may be cancelled with the mutual agreement of the Library Director and the President of the Board of Trustees as they may deem necessary.  
**Section 2 Meeting Attendance** When a Member of the Board has been absent without notice or reasonable cause from four Regular Meeting within a calendar year...  
**VI Amendments** Amended: May 24, 2011 M/S/C Guse, Gilbert
  - b. Action on Administrative & Personnel Issues: Before action will take place Director Murphy will be attending a meeting with the city administrator, city attorney & a representative the city's liability insurance company.
  - c. No Action on Building & Grounds Issues
  - d. Library Director Evaluations: all have not yet been completed and returned to the secretary
7. New Business - None at this time
8. Adjournment: M/S/C/ to adjourn Gering/Guse at 7:45 PM

Respectfully submitted,

Debi Schroeder Substitute Secretary

Next meeting: 7 pm Tuesday, June 28 - Bond Meeting Room