

**Farnsworth Public Library
Board of Trustees Meeting, February 23, 2010**

The meeting was called to order by President Lacourciere at 7:02 P.M.

- I. Roll Call:** Present – Ballestad, Bucheger, Gering, Guse, Lacourciere, Peterson, Young and Director Murphy.
Absent – Gilbert and Loberger

- II. Minutes** of January 26, 2010 meeting were approved as printed M/S/C Ballestad, Guse

- III. Director’s Report**
 - a. Bills dated 2/2/2010 in the amount of \$11,260.84 and 2/16/2010 in the amount of \$1,774.09 were approved as presented. M/S/C Gering, Young
 - b. Photocopier and Printer – Director Murphy stated the photocopier is starting to wear out. She will begin exploring different possibilities for replacement. She also stated the black printer is also on its way out. Monies from the Gates computer grant will be used to purchase a replacement.
 - c. 2009 Public Library Annual Report – the Board reviewed the report prepared by Director Murphy. Board discussion on “Statement Concerning Public Library System Effectiveness” with decision to state that NFLS did provide effective leadership and adequately meet the needs of the library with the director and to enter in board or trustees’ comments in the “Explanation” area. M/S/C Ballestad, Young to submit report as printed.

- IV. Committee Reports –**
 - a. Administrative – Employee Handbook will be discussed in new business
 - b. Building and Grounds – Young reported that a new American flag for outside will be arriving soon.
 - c. Finance – none

- V. Correspondence**
 - a. Pam Loberger 2/19/2010 email – no action taken.

- VI. Old Business**
 - a. Fire and Security Bids – Gering presented and explained a sheet comparing the 2 bids for fire and security installation. Discussion was held. M/S/C Ballestad, Guse to accept bid from A&A in the amount of \$5,642.63 along with an extra spare detector for \$280.73 and to hire a local contractor do the wiring.

- VII. New Business**
 - a. Approve updates and revisions to the Employee Handbook of January 21, 1999. The administrative committee and library staff have all reviewed the new handbook. M/S/C Young, Gering.
 - b. Next meeting 7 P.M. on Tuesday, March 23rd

- VIII. Adjournment**

Motion to adjourn at 8:35 P.M. M/S/C Gering, Ballestad

Respectfully submitted,
Amy Peterson, Secretary