

**Farnsworth Public Library
Board of Trustees Meeting, December 22, 2009**

The meeting was called to order by President Lacourciere at 7:00 P.M.

- I. Roll Call:** Present – Ballestad, Bucheger, Guse, Lacourciere, Peterson, Loberger, Gering and Director Murphy.
Absent – Young and Gilbert
- II. Minutes** of November 24, 2009 meeting were approved as printed M/S/C Ballestad, Bucheger.
- III. Director’s Report**
 - a. Bills dated 11/24/09 in the amount of \$1,274.52, 12/8/09 in the amount of \$931.09 and 12/18/09 in the amount of \$1,646.20 were approved as presented M/S/C Loberger, Bucheger
- IV. Committee Reports –**
 - a. Administrative – none
 - b. Building and Grounds – met before Board meeting, will present in New Business
 - c. Finance – none
- V. Correspondence**
 - a. Received quote from LeBreck and Son to replace current thermostat controls in the entire library. More quotes will be sought before a decision is made.
 - b. Received donation from the family of Wilfred and Irene Wittkopf for the lighting of the Christmas tree outside the library. A thank you card will be sent to them for their donation.
- VI. Old Business – none**
- VII. New Business**
 - a. Building and Grounds committee presented a 5 year project plan to be passed onto the city for their advisement. M/S/C Gering, Loberger

5-Year Plan 2010 through 2014

<u>Year</u>	<u>Proposed Project</u>	<u>Estimated Cost</u>
2010	Update thermostats	\$1,500
	Wash windows.....	300
	Fire & security alarm system	8,000
2011	Retaining wall	\$1,500
	Clean gutter	200
	Replace carpet: phase 1—Bond Room & stairs.....	5,000
	Wash windows.....	300
	Library sign (funded by Friends of Library group)	4,000
2010	Clean gutters	\$200
	Repair 3 rd floor back office.....	1,000
	Replace carpet: phase 2—stairs & landings	5,000
	Paint exterior trim	6,000

	Wash windows.....	300
2013	Tuck point & seal	\$2,000
	Wash windows.....	300
	Clean gutters	200
2014	Re-roof building	\$75,000
	Repair skylight	5,000
	Tube lights	4,000
	Wash windows.....	300
	Clean gutters	200

PLEASE NOTE: The above amounts are estimates only and are subject to change when these projects are bid out.

- b. Fire and Security Specs - Gering talked about information he received from the State Building Inspector about the fire alarm system and its requirements. Gering will send the documents out to receive bids with the new specifications

VIII. Adjournment

Motion to adjourn at 7:40 P.M. M/S/C Ballestad, Bucheger

Respectfully submitted,
Amy Peterson, Secretary